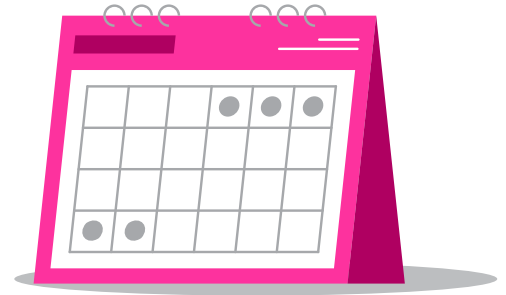




Back to Troop Checklist 2025



Troop Leaders, 'Be Prepared' for another great year of Girl Scouting! By following the Back To Troop checklist, your troop is sure to be set up for success.

Please complete the checklist by September 30, 2025, to ensure your troop is ready for the new year on October 1st. All Troops that complete the required actions on this checklist will be entered to win one of three prizes of \$25 GSHOM Bonus Bucks you can receive at our Discover, Dream, Do! event on September 20, 2025.

All requirements need to be met by between 10/1/2024 - 9/30/2025.

1

Visit myGS and confirm your Troop Roster to make sure any girl or volunteer who isn't registered for the new year secures their spot in the troop. ☐

2

Update the Troop Catalog with the Troop's meeting frequency, location, and times for the new year. ☐

***Required**



3

Complete the yearly update of ACH information. Even if there haven't been any changes since the last submission, a new Troop and Account Authorization (ACH) form must be filled out every year. ☐

***Required**



4

Kick the year off right by engaging parents and caregivers by holding a yearly Caregiver Meeting. ☐



5

Apply for Honor Troop award for this Membership Year. ☐



6

Sign up for Rallyhood to stay connected with GSHOM and your Service Unit. ☐



7

Take grade level training, review the suggested Troop year plan, and set up the year plan in VTK. ☐

8

Work with girl troop members to plan an investiture and rededication ceremony for current and new troop members. ☐

9

Take the Fall Product Program Training. ☐

***Required**